



MahalT: User Manual of Pension (MJP) User Manual Document

<u>For</u>

Pension (MJP)

Maharashtra Jeevan Pradhikaran (MJP)

Version 1.0

Prepared By

Development Team Customized Sevaarth (MahaIT)

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1: Division EE/SE/CE Pension Clerk Level Login	
1.1: Inward Form	4
1.1.1: Case Form	6
1.1.2: Basic Details	7
1.1.3: Pay and Services Details	10
1.1.4: Family details	12
1.1.5: Recovery	13
1.1.6: Checklist	14
1.1.7: Pension Calculation	15
2: Division EE/SE/CE Pension First Clerk Level Login	16
2.1: Forwarded Cases	16
2.1.1: Basic Details	18
2.1.2: Pay and Services Details	21
2.1.3: Family details	23
2.1.4: Recovery	24
2.1.5: Checklist	25
2.1.6: Pension Calculation	26
3: Division EE/SE/CE DDO Level 2 Login	27
3.1: Forwarded Case	27
4: Class 1 officers of all offices workflow	
4.1: Class 1 Officer of E.E	33
4.2: Class 1 Officer of S.E	
4.3: Class 1 Officer of C.E	34

Index

1. Division EE/SE/CE Pension Clerk Level Login:

Pension Clerk Level Login is used for Inward form, Case form, Draft case form entry and Reject case form.

1.1. Inward Form:

Inward form is a standard task carried out whenever a new pensioner employee is applying for Pension. Inward form contains Sevaarth id and Pension Type. It can also be used for updating existing employee data. This module has integration with other modules, which has employee data.



Path: Pension > Inward form >

Step 1: Select radio button of Do You Have Sevaarth Id, Select Pension type from dropdown list, if sevaarth id is present then enter sevaarth id, if sevaarth id is not present then Click on Proceed button

MAHARASHTRA JEEVAN PRADHIKARAN WATER SUPPLY AND SANITATION DEPARTMENT, MAHARASHTRA		
rension	Logout	Change Password
Pension > Inward Form		
Inward Form		
Do You Have Sevaarth Id * • Yes O NO Pension Type * Please Select V Sevaarth ID/Name Procceed Cancel		
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1.1.1: Case form:

Path: Inward form > Case form >

Step 2: Select pay commission from dropdown list, Select Pensioner Type from dropdown list, select checkbox of label Do you want to commute, Click on Next button

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-
Ö

1.1.1.2: Case form > Basic Details

Step 3: Select Basic details tab, Select Pensioner details, Select Retiring Office Details, Select Field Department from dropdown list, Select Residence Address, Enter Address, Enter Pin code, Enter Email id, Select Is address after retirement is same as above, enter Bank account number, Select Photo and Signature, Click on Next Button.

WATER SUPPLY AND SANITATION DEPARTMENT, MAHARASHTRA										
Pension					Logout Change I	Password				
Pension > Case Form										
		Case Form	ı							
Form Details Basic Details	Pay and Service Details	Family Details	Recovery	Checklist	Pension Calculation					
Pensioner Details										
Name *	NIKHIL ASHOK KOTAN	Name (in Mar	rathi)	निखिल अशोक कोतनाव	ते					
Gender	● Male ○ Female ○ Trail	nsgender	Height		0 Feet 0 inc	0 Feet 0 inches				
Date of Birth *	01-01-1960		Date Of Joining Government Service *		01-01-1985					
Date of Retirement *	01-01-2040	Ö	Date of Next	Birth Day	dd-mm-yyyy					
Pension Commencement Date *	02-01-2040	Ö	EFP upto 7 ye	ears?	● Yes ○ No					
Date of Death	dd-mm-yyyy	Ö	Designation	*	SUB DIVISIONAL	*				
Date of Confirmation	dd-mm-yyyy		Religion *		HINDU	*				
UID No.			EID No.							
PAN No.			Personal Ider	tification mar	k	1				
Blood Group	Please Select	*	Special Illnes	s if Any?						
CR Number	CR01212		Group		В	*				

Retiring Office Detail	s		
Admin Department 🔺	MAHARASHTRA JEEVAN	 Field Department * 	NAGPUR
Address Building *	nagpur	Landline Number	
Address Street		Mobile Number	
Locality		Pin Code *	445566
State	MAHARASHTRA	 Town/City/District 	PUNE *
Email Id			
Address *	kagar nagar new civil line nagpur		
Address			
State 🛧	MAHARASHTRA	Town/City/District	SOLAPUR
Pin Code *	445566	Landline Number	
Mobile Number		Email Id	
Residence Address at	fter Retirement		
Is address after retiremen	t is same as above? 🗹		
Address *	kagar nagar new civil line nagpur		li
State	MAHARASHTRA	 Town/City/District 	SOLAPUR -
Pin Code	445566	Landline Number	
Mobile Number		Email Id	

Bank *	BANK OF MAHARASHTRA	*	Branch *	NARKHED	NAGPUR, NAGPUR
					as particled pagetur
IFSC Code	MAHB0000730		Bank Address *	ganga nag	yr narkned nagpur
Account No *	65897451323456				
hoto/Signature					
Photo					Photo
File Description		Attach	File		
nikhil photo		Choos	e File Placeholder_Perso	n.jpg	
					V
Signature					Signaturo
File Description		Attach	File		Signature
nikhil signature		Choos	e File download (1).jfif		dow
					Q.
		Save	As Draft		

1.1.1.3: Case Form > Pay and Service Details

Step 4: Select Pay and Services Details tab, click on Add row button, Select Type of Break from dropdown list, Select Effective date and to date, select from date, Enter Pay in Band, Click on Next Button

Pension					Logout C	hange Passwo	
ision > Case Form							
		Case Forn	1				
orm Details Basic Details	Pay and Service Details	Family Details	Recovery	Checklist	Pension Calculatio	n	
av Dotails							
ay Details							
Pay Scale/Pay Band *	55100-175100,S 19	* Grad	e Pay			0.0	
Basic Pav		0.0 DP			0.0		
Provisional Contribution							
Provisional Gratuity Paid ?		Amot	Int				
Order No.		Orde	r Date		dd-mm-yyyy 🗆		
Voucher No.		Vouc	her Date		dd	-тт-уууу 🗖	
Ion-Qualifying Service	s(Considered For Calcu	ılation)					
Add Row							
Turne of Breach *	With Effective From	To Data *		Barrada	Dele	A	
туре от втеак	Date *	To Date		Kemarks	Dele	te	
Non-qualitying Ser 💉	01-01-1991	01-01-1995	🗂 der	no	a		

Date		To Date	· vvvv 🗖	
Sr No.	From Date *	Pay in Pay Band *	DP/GP *	Total
1	01-07-2022	61500	0	61500
2	01-08-2022	61500	0	61500
3	01-09-2022	61500	0	61500
4	01-10-2022	61500	0	61500
5	01-11-2022	61500	0	61500
6	01-12-2022	61500	0	61500
7	01-01-2023	61500	0	61500
8	01-02-2023	61500	0	61500
9	01-03-2023	61500	0	61500
10	01-04-2023	61500	0	61500
	Grand To	tal 615000		
	Grand To			

1.1.1.4: Case form > Family Details >

Step 5: Select Family details, Select radio button of Nominee Available ?, Enter Nominee name, Select relation from dropdown list, Enter percentage, Select Physically Handicapped/Mentally Challenged from dropdown list, Enter Date of Birth, Click on Next Button.

	WATER SUPPLY AND SANITATION DEPARTMENT, MAHARASHTRA										
A Pension	ı						Logout	Change Password			
Pension > Case Fo	rm										
				Case Form							
Form Details	Basic Details	asic Details Pay and Service Details Family Details Recovery Checklist Pension Calculation									
Add Row Nominee Ava	iilable ? 🖲 Yes	5 O No									
Nom	inee *	Relation *	Pe	rcentage *	Physi Handicappe Challa	cally d/Mentally nged	Date of Bir	th *			
Vanita Ni	khil Kotang	Wife 🗸	100		No	~	01-01-1975				
4				Save As Draft Previous Ne	xt						
© By Maharashtı	ra Jeevan Pradhikar	an					Developed	& Maintained by : 🌋			

1.1.1.5: Case form > Recovery >

Step 6: Select Recovery details, Select Balance of Advance, Click on Next Button

WATER SUPPLY AND SANITATION DEPARTMENT, MAHARASHTRA												
A Pension	1								Logo	ıt Cha	ange Pas	sword
Pension > Case For	rm											
						Case Form	ı					
Form Details	Basic	Details	Pay and Serv	ice Deta	ils	Family Details	Recovery	Checklist	Pension Ca	lculation]	
Items						Amo	unt (in Rs.)					
Balance of Ad	lvance ?	0Yes 🦲	No									
Add Row												
Recovery Pension/G ?	From ratuity	Type of Recovery	Sanction Amount *	From Date *	To Date *	Installment Amount *	Total Installment *	Paid Installment *	Paid Amount *	Status	Delete	
		1				1						
												-
						Save As Draft						
						Previous N	ext					
© By Maharashtr	a Jeevan F	Pradhikaran							Develo	ped & Ma	intained b	y: 🏟

1.1.1.6: Case form > Checklist

Step 7: Select Checklist details tab, Select Government Accommodation checkbox, Select Certificate checkbox, Click on Next Button

Pension					Logout	Change Password
ision > Case Form					Logour	Change I assword
		Case Form				
orm Details Basic Detail	s Pay and Service Details	Family Details	Recovery	Checklist	Pension Calcula	tion
Government Accomodation	🔾 Yes 🖲 No					
NOC Obtained ?	🔿 Yes 🖲 No					
Certificate	●NO DE ONO DUES					
Issuing Authority	demo office					
Duratian	From Date		To D	ate		
Duration	From Date 31-05-2019		To D 31	ate -05-2023		
Duration Certificates Upload Required Documer	From Date 31-05-2019 Its (Upload Format in PDF with	Max 2MB Size)	To D 31	ate -05-2023		Add Certificate
Duration Certificates Upload Required Documer File Description	From Date 31-05-2019 hts (Upload Format in PDF with	Max 2MB Size) File	To D 31	ate -05-2023		Add Certificate
Duration Certificates Upload Required Documen File Description demo cert	From Date 31-05-2019 Ints (Upload Format in PDF with Choose File Non.pdf	Max 2MB Size) File		ate -05-2023		Add Certificate

1.1.1.7: Case Form > Pension Calculation >

Step 8: Select Pension Calculation details, Select CVP Application Date, Enter PPO No, Select PPO Date, Enter GPO No, Select GP Date, Select DCRG Application Date, Select Calculate button, Click on Save and Forward to Next authority button

ion > Case Form							
			Case Fo	rm			
rm Details Basic Details	Pay a	and Service Details	Family Detai	ils Recovery	Checklist	Pension Calcula	tion
II			II				l
ommuted Value of Per	nsion						
VP Rate				8,287			
VP Application Date		dd-mm-yyyy					
PO No. *							
PO Date *		dd-mm-yyyy					
ommuted Monthly Pension a	amount			12300			
ommuted Value of Pension				1223161			
ension							
PO No							
PO Date *		03-10-2023	-	2			
otal Pension Amount			30750	D			
educed Pension Amount =		Total Pension Amou	int	Minus		Commuted Monthly	Pension amount
eath Gratuity/Retiren	nent Gra	atuity	30750	D			12300
eath Gratuity/Retiren	nent Gra	atuity	30750	2			12300
PO No.	nent Gra	atuity	30750	0			12300
eath Gratuity/Retiren	nent Gra dd-mm	atuity Yyyy ent Gratuity	30750	0			12300
eath Gratuity/Retiren	nent Gra dd-mm	atuity -yyyy ent Gratuity	30750	D			12300
PO No. [PO Date [IDeath Gratuity]	nent Gra dd-mm	atuity -yyyy ent Gratuity	3075(0			12300
PO No. [PO Date [Death Gratuity C CRG Application Date	dd-mm dd-mm dd-dd	atuity -yyyy ent Gratuity -mm-yyyy	30750	0			12300
PO No. [PO Date [Death Gratuity 0] CRG Application Date ratuity Amount /itheld Gratuity	nent Gra dd-mm ORetireme	atuity -yyyy ent Gratuity -mm-yyyy	30750	0			12300
PO No. [PO Date [Death Gratuity C CRG Application Date ratuity Amount /itheld Gratuity et Gratuity	nent Gra dd-mm ORetiremd	atuity -yyyy ent Gratuity -mm-yyyy	30750	0			12300
PO No. [PO Date [IDeath Gratuity C CRG Application Date ratuity Amount /itheld Gratuity et Gratuity	nent Gra dd-mm ORetiremo	atuity yyyy ent Gratuity mmyyyy	30756	0			12300
PO No. [PO Date [PO Date [Death Gratuity 0] CRG Application Date ratuity Amount /itheld Gratuity et Gratuity mily Pension	dd-mm dd-mm dd-d	atuity -yyyy ent Gratuity -mm-yyyy	30756	0			12300
PO No. [PO Date [PO Date [Po Date [Po Date] CRG Application Date ratuity Amount ritheld Gratuity et Gratuity et Gratuity amily Pension nhanced Family Pension Date	nent Gra dd-mm ORetiremd	atuity -yyyy ent Gratuity -mm-yyyy	30756	nhanced Family Pe	nsion		30750
eath Gratuity/Retiren PO No. PO Date CRG Application Date ratuity Amount ritheld Gratuity et Gratuity imily Pension nhanced Family Pension Date	nent Gri dd-mm Retireme dd	atuity 	30756	hanced Family Pe mount	nsion		30750
PO No. [PO Date [Death Gratuity C CRG Application Date ratuity Amount ritheld Gratuity et Gratuity mily Pension nhanced Family Pension Date	nent Gra dd-mm ORetirema dd dd	atuity 	30756	o shanced Family Pe nount mily Pension Amo	nsion		12300 30750 18450
PO No. [PO No. [PO Date [Death Gratuity 0] CRG Application Date ratuity Amount ritheld Gratuity et Gratuity et Gratuity amily Pension Inhanced Family Pension Date	nent Gra dd-mm ORetiremo dd-	atuity 	30756	nhanced Family Pe mount mily Pension Amo	nsion		30750 18450
PO No. [PO Date [PO Date [PO Date] CRG Application Date ratuity Amount ritheld Gratuity et Gratuity amily Pension nhanced Family Pension Date	nent Gra dd-mm ORetirem dd	atuity 	30756	o hhanced Family Pe nount mily Pension Amo se Next Authority	nsion		12300 30750 18450
eath Gratuity/Retiren PO No. PO Date Death Gratuity CRG Application Date ratuity Amount ritheld Gratuity et Gratuity imily Pension nhanced Family Pension Date	nent Gra dd-mm Retireme dd	atuity 	30756	nhanced Family Pe nount mily Pension Amo re Next Authority	nsion		12300 30750 18450

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2: Division EE/SE/CE Pension First Clerk Level Login

Pension First Clerk Level Login is used for Forwarded cases to approve forward or reject case.

2.1: Forwarded cases

Path: Pension > Forwarded cases >

Step 1: Verify and Select Forwarded Cases, Verify and Select Name of Pensioner from Pensioner list, Verify and Select Case form



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Step 2: Select pay commission from dropdown list, Select Pensioner Type from dropdown list, select checkbox of label Do you want to commute, Click on Next button

Pension							Logout	Chan	ge Password
Pension > Case Form									
		Case	Form						
Form Details Basic Deta	ils Pay and Service Details	Family D	etails	Recovery	Checkli	ist	Pension Calcul	ation	
Form Details									
Transaction Type	New	-	Pay Cor	nmission *	(Seve	enth Pay Commis	sion	-
	Maharashtra	*	Class of	f Pension *	(Sup	erannuation Pens	sion	*
State Category	manarashtra								
State Category Sevaarth ID			Pension	er Type *	(Grou	up B		*
State Category Sevaarth ID Current DDO Code of Employee	54321_PCLK		Pension Applicat	er Type * tion Date *	(Grou	up B 09-2023		-
State Category Sevaarth ID Current DDO Code of Employee Do you want to commute?	S4321_PCLK Yes ○ No (Note: If you don't want to cor	nmute click	Pension Applicat	er Type * tion Date *	(Grou	up B 09-2023		-

2.1.1: Case form > Basic Details

Step 3: Select Basic details tab, Select Pensioner details, Select Retiring Office Details, Select Field Department from dropdown list, Select Residence Address, Enter Address, Enter Pin code, Enter Email id, Select Is address after retirement is same as above, enter Bank account number, Select Photo and Signature, Click on Next Button.

WAHARASHTR	A JEEVAN PRAD	HIKARAN Maharashtra				
Pension					Logout Change P	assword
Pension > Case Form						
		Case Form	1			
Form Details Basic Details	Pay and Service Details	Family Details	Recovery	Checklist	Pension Calculation	
Pensioner Details						
Name *	NIKHIL ASHOK KOTAN	IGALE	Name (in Ma	rathi)	निखिल अशोक कोतनाले	Ì
Gender	Male ○ Female ○ Trail Trail Constant	nsgender	Height		0 Feet 0 incl	nes
Date of Birth *	01-01-1960		Date Of Joini Service *	ng Governmer	01-01-1985	
Date of Retirement *	01-01-2040		Date of Next	Birth Day	dd-mm-yyyy	
Pension Commencement Date *	02-01-2040		EFP upto 7 ye	ears?	. Yes ○ No	
Date of Death	dd-mm-yyyy		Designation	*	SUB DIVISIONAL	-
Date of Confirmation	dd-mm-yyyy		Religion *		HINDU	*
UID No.			EID No.			
PAN No.			Personal Ider	ntification mar	k	1
Blood Group	Please Select	*	Special Illnes	s if Any?		
CR Number	CR01212		Group		В	*

Admin Department 🔺	MAHARASHTRA JEEVAN	-	Field Department *	NAGPUR	
Address Building 🔺	nagpur		Landline Number		
Address Street			Mobile Number		
Locality			Pin Code *	445566	
State	MAHARASHTRA	-	Town/City/District	PUNE	
Email Id					
esidence Address					
Address *	kagar nagar new civil line na	agpur			
State *	MAHARASHTRA	-	Town/City/District *	SOLAPUR	
Pin Code 🔺	445566		Landline Number		
Mobile Number			Email Id		
esidence Address a	fter Retirement				
s address after retiremer	kagar pagar new civil line pa	anur			
Address *	Kagar nagar new civil line na	igpui			
State	MAHARASHTRA	-	Town/City/District	SOLAPUR	
Pin Code	445566		Landline Number		
Mobile Number			Email Id		
ank Details					
Bank *	BANK OF MAHARASHTRA		Branch *	NARKHED,NAGPUR,NAGPUR	
FSC Code	MAHB0000730		Bank Address *	ganga nagr narkhed nagpur	
Account No *	65897451323456]		
hoto/Signature					
Photo/Signature				Photo	
Photo/Signature Photo File Description		Attach	File	Photo	
hoto/Signature Photo File Description nikhil photo		Attach Choo	File se File] Placeholder_Person.	ipg Photo	
hoto/Signature Photo File Description nikhil photo Signature		Attach Choo	File se File) Placeholder_Person.	ipg Photo	
Photo/Signature Photo File Description nikhil photo Signature File Description		Attach Choo	File se File Placeholder_Person. File	ipg Signature	
Photo/Signature Photo File Description nikhil photo Signature File Description nikhil signature		Attach Choo Attach	File se File Placeholder_Person. File se File download (1).jfif	ipg Photo Signature	
Photo/Signature Photo File Description nikhil photo Signature File Description nikhil signature		Attach Choo Attach Choo	File se File Placeholder_Person. File se File download (1).jfif	ipg Photo Signature	
Photo/Signature Photo File Description nikhil photo Signature File Description nikhil signature		Attach Choo Attach	File se File) Placeholder_Person, File se File) download (1).jfif	ipg Signature	
hoto/Signature Photo File Description nikhil photo Signature File Description nikhil signature		Attach Choo Attach Choo	File se File Placeholder_Person. File se File download (1).jfif	ipg Photo Signature	

2.1.2: Case Form > Pay and Service Details

Step 4: Select Pay and Services Details tab, click on Add row button, Select Type of Break from dropdown list, Select Effective date and to date, select from date, Enter Pay in Band, Click on Next Button

Pension					Logout C	hange Passwo
ision > Case Form						
		Case Forn	1			
orm Details Basic Details	Pay and Service Details	Family Details	Recovery	Checklist	Pension Calculatio	n
av Dotails						
ay Details						
Pay Scale/Pay Band *	55100-175100,S 19	* Grad	e Pay			0.0
Basic Pav		0.0 DP				0.0
Provisional Contribution						
provisional Gratuity Paid ?		Amot	Int			0.0
Order No.		Orde	r Date		dd	-mm-yyyy 🗆
Voucher No.		Vouc	her Date		dd	-тт-уууу 🗖
Ion-Qualifying Service	s(Considered For Calcu	ılation)				
Add Row						
Turne of Breach *	With Effective From	To Data *		Barrada	Dele	A
туре от втеак	Date *	To Date		Kemarks	Dele	te
Non-qualitying Ser 💉	01-01-1991	01-01-1995	🗂 der	no	a	

Date 1-07-2022		To Date dd-mm	-уууу 🗖	
Sr No.	From Date *	Pay in Pay Band *	DP/GP *	Total
1	01-07-2022	61500	0	61500
2	01-08-2022	61500	0	61500
3	01-09-2022	61500	0	61500
4	01-10-2022	61500	0	61500
5	01-11-2022	61500	0	61500
6	01-12-2022	61500	0	61500
7	01-01-2023	61500	0	61500
8	01-02-2023	61500	0	61500
9	01-03-2023	61500	0	61500
10	01-04-2023	61500	0	61500
	Grand	I Total 615000 g. Pay 61500		

2.1.3: Case form > Family Details >

Step 5: Select Family details, Select radio button of Nominee Available ?, Enter Nominee name, Select relation from dropdown list, Enter percentage, Select Physically Handicapped/Mentally Challenged from dropdown list, Enter Date of Birth, Click on Next Button.

	IAHARASH	TRA JEEVAN P	RAD	HIKARAN Iaharashtra				
A Pension	ı						Logout	Change Password
Pension > Case Fo	m							
				Case Form				
Form Details	Basic Details	Pay and Service De	etails	Family Details	Recovery	Checklist	Pension Calcul	ation
Add Row Nominee Ava	iilable ? 🖲 Yes	5 O No						
Nom	inee *	Relation *	Pe	rcentage *	Physi Handicappe Challa	cally d/Mentally nged	Date of Bir	th *
Vanita Ni	khil Kotang	Wife 🗸	100		No	~	01-01-1975	
4				Save As Draft Previous Ne	xt			
© By Maharashtı	ra Jeevan Pradhikar	an					Developed	& Maintained by : 🌋

2.1.4: Case form > Recovery >

Step 6: Select Recovery details, Select Balance of Advance, Click on Next Button

	AHAF	RASHTR	A JEEVA	N PR	RADH	IIKARAN Aharashtra						
♠ Pension					_				Logo	ut Ch	ange Pas	sword
Pension > Case For	m											
						Case Form	ı					
Form Details	Basic	Details F	Pay and Serv	ice Deta	nils	Family Details	Recovery	Checklist	Pension Ca	lculation		
Items						Amo	unt (in Rs.)					
Balance of Ad	vance ?	🔿 Yes 🖲	No									
Add Row												
Recovery Pension/Gi ?	From ratuity	Type of Recovery	Sanction Amount *	From Date *	To Date *	Installment Amount *	Total Installment *	Paid Installment *	Paid Amount *	Status	Delete	
										I	1	1
4												-
4												
						Save As Draft						
						Previous N	ext					
© By Maharashtra	ı Jeevan F	Pradhikaran							Develo	oped & Ma	untained b	. 😨

2.1.5: Case form > Checklist

Step 7: Select Checklist details tab, Select Government Accommodation checkbox, Select Certificate checkbox, Click on Next Button

Pension					Logout	Change Password
ision > Case Form					Logour	Change I assword
		Case Form				
orm Details Basic Detail	s Pay and Service Details	Family Details	Recovery	Checklist	Pension Calcula	tion
Government Accomodation	🔾 Yes 🖲 No					
NOC Obtained ?	🔿 Yes 🖲 No					
Certificate	●NO DE ONO DUES					
Issuing Authority	demo office					
Duratian	From Date		To D	ate		
Duration	From Date 31-05-2019		To D 31	ate -05-2023		
Duration Certificates Upload Required Documer	From Date 31-05-2019 Its (Upload Format in PDF with	Max 2MB Size)	To D 31	ate -05-2023		Add Certificate
Duration Certificates Upload Required Documer File Description	From Date 31-05-2019 hts (Upload Format in PDF with	Max 2MB Size) File	To D 31	ate -05-2023		Add Certificate
Duration Certificates Upload Required Documen File Description demo cert	From Date 31-05-2019 Ints (Upload Format in PDF with Choose File Non.pdf	Max 2MB Size) File		ate -05-2023		Add Certificate

2.1.6: Case Form > Pension Calculation >

Step 8: Select Pension Calculation details, Select CVP Application Date, Enter PPO No, Select PPO Date, Enter GPO No, Select GP Date, Select DCRG Application Date, Select Calculate button, Click on Save and Forward to Next authority button

					Logout	Change Passwe
sion > Case Form						
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CPO No. *						
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Commuted Monthly Pension am	ount		12300			
Commuted Value of Pension			1223161			
ension						
PPO Ne						
PPO Date *	03-10-20	23				
Total Pension Amount		3	0750			
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3: DDO Level 2 Login >

DDO level 2 Login is used for Approve or Reject forwarded cases.

3.1: Forwarded case

Path: Pension > Forwarded case >

Step 1: Select Name of Pensioner from Pensioner list, Select Basic details tab, Select Pay and Service details, Select Family Details, Select Recovery details, Select Checklist details, Select Pension Calculation details, Click on Approve and Forward to Next authority button



Access to						
Master Transactio	on GPF Pension				Logout	Change Passw
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		Case Form	n			
orm Details Basic Deta	ils Pay and Service Details	Family Details	Recovery	Checklist	Pension Calcula	ation
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Sevaarth ID		Pens	ioner Type *	Grou	IP B	
Current DDO Code of Employee	54321_PCLK	Appli	cation Date 🔺	13-0	09-2023	-
Do you want to commute?	● Yes ○ No (Note: If you don't want to co	ommute click "No")				
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Address Building *	nagpur		Landline Number	0
Address Street			Mobile Number	0
Locality			Pin Code *	445566
State	MAHARASHTRA	*	Town/City/District	PUNE
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Bank *	Bank of Maharashtra	*	Branch *	MOHOL(1878)
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Pay and Service Details >

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Family Details >

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Recovery >

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Checklist >

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orm Details Ba	asic Details	Pay an	d Service Details	Family Details	Reco	very	Checklist	Pension Calcu	lation
Government Accor	modation		🔿 Yes 🖲 No						
NOC Obtained ?			🔾 Yes 🖲 No						
Certificate Det	alls								
Certificate		●NO DE	ONO DUES						
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Certificates									
	Documents	(Upload F	Format in PDF with	Max 2MB Size)					Add Certificate
Upload Required									
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Pension Calculation >

Master Transaction	GPF	Pension				Logout	Change Passwo
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orm Details Basic Details	Pay a	nd Service Details	Family D	etails Recovery	Checklist	Pension Calc	ulation
ommuted Value of Per	ision						
VP Rate		09-10-2023		4.611			
PO No. *		00 10 2020					
PO Date *		09-10-2023					
Commuted Monthly Pension a	mount			12300.0			
Commuted Value of Pension				680584.0			
ension							
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PO Date *		13-09-2023					
otal Pension Amount			307	50.0			
educed Pension Amount =		Total Pension Amo	unt	Minus		Commuted Mont	hly Pension amount
18	450.0		307	50.0			12300.0
PO Date	09-10-2	2023					
SPO Date	09-10-2	2023					
Death Gratuity	Retirem	ent Gratuity					
			-				
OCRG Application Date	09	-10-2023					
Gratuity Amount			1014750.0				
Witheld Gratuity			0.0				
let Gratuity			1014750.0				
amily Pension							
				Fabra de la s			
inhanced Family Pension Dat	e 3	31-12-2024		Enhanced Family Pe Amount	ension		30750.0
Family Pension Date	C	1-01-2025		Family Pension Amo	ount		18450.0
		Approve and	Forward To	Next Authority	Reject		
			Pre	vious			

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4: Class 1 officers of all offices workflow

4.1: Class 1 Officer E.E.



(As an approver and forward case to EE / DDO

Approve and forwarded to pension section (H.O)

4.2: Class 1 Officer S.E.



4.3: Class 1 Officer C.E



Desk officer / EST officer (MJP Adm. HO) will be approval & forward case to **C.E** DDO

Forwarded to pension section (HO)